



Assess the Balance of your Team

Team Characteristics	Yes	No	Unsure
Do you have a team member who facilitates the makes the best use of team resources?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is your team able to recognise where the team's strengths and weaknesses lie?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does your team make the best use is made of each team member's potential?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a team member that ensures the team protected as far as possible from mistakes of both commission and omission?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have team members who actively seek aspects of work that need a more than usual degree of attention?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does your team maintain a sense of urgency regarding completion?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have people in your team that turn concepts and plans into practical working procedures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does your team carry out agreed plans systematically and efficiently?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have people who readily bring in new ideas and strategies with special attention to major issues?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have people who look for possible issues and solutions to the team's approach to the problems?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does your team spend time analysing problems?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does your team evaluate ideas and suggestions so that the team is better placed to take balanced decisions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does your team have members who specialise on exploring and reporting on ideas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have people in your team who create external contacts that may be useful to the team?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have people who direct the team's attention to the setting of objectives and priorities;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have people who impose some shape or pattern on discussions and on the outcome of team activities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does your team support members in their strengths (e.g. building on suggestions)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does your team recognise and underpin the shortcomings of members in their team?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does your team actively look at improving communications between members and fostering team spirit generally?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>