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Coaching for Performance

Workshop Outcomes

The developments of coaching skills to enable participants to formally coach staff to manage their performance. During the programme, participants will be expected to demonstrate effective communication and feedback skills.

Audience

People responsible for developing staff performance - Managers, leaders, trainers. Communication skills training is pre-requisite to the success of this programme.

Content

- Coaching and Performance Appraisal Process
- Collecting Data
- Developing Rapport
- Establishing Coaching File
- Communication Skills
- Video Practice and Feedback
- Self and Peer Analysis
- Providing Positive Feedback
- Corrective Performance Feedback
- Corrective Behavioural Feedback
- Coaching Documentation
- Coaching Session and Feedback

Process

An intensive skills based programme involving video analysis and feedback of individual coaching skills.

Duration:

2 days

Venue:

One large and two small training rooms