



Jump Business Solutions Limited
Free Call: 0800 JUMP4BIZ; Free Call: 0800 586 742; Email: info@jump4biz.com
P.O. Box 102, Morrinsville; Phone: +64 7 887 4751; Fax: +64 7 887 4754
P.O. Box 19, Pukekohe; Phone: +64 9 235 3238; Fax: +64 9 235 3238



Health and Safety for Supervisors and Managers

Workshop Outcomes

To assist participants to understand their obligations under the Health and Safety in Employment Act and the Regulations.

To provide participants with a framework for managing those obligations.

Audience

All Managers and Supervisors.

Content

- Overview of the Legislation and Requirements
- Responsibilities of a Persons in Control of a Place of Work
- What is a Safe Place of Work?
 - Work environment
 - Plant
 - Chemicals
 - Activities
- Hazard Management
 - Identification
 - Assessment
 - Control
- Managing Employees
 - Who is an employee?
 - Participation
 - Induction
 - Training
 - Supervision
 - Information
 - Protective Equipment
- Occurrence Management
 - Reporting
 - Investigation
 - Rehabilitation
- Contractor Management

Process

The process begins with the collection of information by the participants regarding their health and safety risk prior to the workshop. This information is then analysed within the workshop and supervisors use real time information to develop a framework that suits their area and meets their obligations.

Duration:

2 Day Workshop, with about 5 hours pre-work

Venue:

One large training room